Let's Plan Your Next Party

Hosting a party should feel fun, not overwhelming. This one-page guide walks you through the essentials so you can stay organized, feel confident, and actually enjoy the party you're hosting.

Party Planning Checklist

1. Set the Foundation

☐ Choose your party date and time
☐ Decide on the vibe (casual, cozy, elevated, themed)
☐ Create a realistic guest list
☐ Set a simple budget (food, drinks, decor)

2. Food & Drinks

☐ Decide: homemade, store-bought, or a mix of both
☐ Plan easy, crowd-friendly foods
☐ Choose 1–2 "anchor" items (charcuterie, main dish, dessert)
☐ Plan drinks (non-alcoholic + optional cocktails)
☐ Check for dietary needs or allergies

3. Prep Ahead

☐ Make a grocery list
☐ Shop 2–3 days before when possible
☐ Prep what you can in advance (chopping, baking, chilling drinks)
☐ Set out serving dishes and utensils the night before

4. Set the Space

☐ Tidy high-traffic areas (kitchen, bathroom, entryway)
☐ Set up food and drink stations
☐ Add simple touches (candles, music, fresh flowers)
☐ Make sure there's space for people to gather comfortably

5. Day-Of Ease

☐ Get dressed before guests arrive
☐ Turn on music early
☐ Light candles / set the mood
☐ Put out snacks first
☐ Pour yourself a drink — you're hosting, too

Hosting Reminder

Not everything needs to be perfect. Guests remember how a party *felt*, not whether every detail was flawless. A relaxed host sets the tone for a great night.